



## APPLICATION FOR BOARD MEMBERSHIP

### CALL FOR NOMINATIONS: CAFKA BOARD OF DIRECTORS

CAFKA is seeking individuals with a passion for contemporary art, and a drive to facilitate community engagement, to join our Board of Directors. CAFKA's board is a working board that leads strategy, establishes practices and policies, and oversees operations and finances. In addition, each board member actively participates in at least one committee.

### ABOUT CAFKA

CAFKA – Contemporary Art Forum Kitchener and Area is a non-profit, artist-run organization that presents a free biennial exhibition of contemporary art in the public spaces of the City of Kitchener and across the Region of Waterloo. CAFKA is a producer, advocate and educator for contemporary public, interactive and interventionist art practices. CAFKA commissions contemporary artists from Ontario, across Canada and abroad, to develop new temporary art projects that can respond to the specific features of the local urban landscape and culture. The CAFKA biennial includes approximately 20 installations, performances, projections and interventions involving collaborations with concurrent music and cultural festivals and Regional art institutions. Between biennial exhibitions CAFKA presents selected public projects, promotes art education through its public tours and workshops, videos, public lectures and other ancillary programs and events.

Since 2001 CAFKA has produced five annual exhibitions, six biennial exhibitions, two off-biennial exhibitions, two special projects for a total of 246 artworks by 211 artists.

CAFKA has developed an [action plan](#) outlining its commitment to BIPOC artists, community members, and volunteers, as well as transparency, equity, and inclusion at all levels of the organization. This plan acknowledges that BIPOC communities overlap with the LGBTQIA2S+ and disability communities, to whom CAFKA is also accountable.



## QUALIFICATIONS:

\*Prospective Board members should have some (or several) of the following general qualifications:

- Capacity to contribute time, energy, and resources to CAFKA
- Leadership in the non-profit sector (board experience)
- A passion for contemporary art and culture
- Strategic thinking
- Fundraising abilities and/or connections to sources of private or public support
- Excellent communication and collaborative skills
- Strong community ties
- Have a connection to the Waterloo Region

## CAFKA IS CURRENTLY SEEKING BOARD MEMBERS WITH THE FOLLOWING SPECIFIC EXPERTISE/QUALITIES:

- CFO/Accounting
- Treasurer
- Fundraising
- Governance
- Legal (contracts)
- First Nations, Inuit and Métis
- Residents of Cambridge
- Human Resources
- Strategic Planning
- Government Relations
- Practicing Artists
- Communications and/or Public Relations
- Community Building
- Event Planning and Management

## RESPONSIBILITIES\*

- Serve a 3-year term (renewable to a max of 6 years)
- Attend monthly meetings (third Wednesday of the month) up to 10 meetings per year
- Sit on one committee (fundraising, marketing, programming, governance, finance, installation, education)
- Work with staff to develop and implement best practices/ policies
- Participate in fundraising and arranging sponsorships
- Activation of personal and professional networks
- Support CAFKA's curatorial vision
- Facilitate community and local partnerships
- Oversee the financial health of the organization month-to-month and long-term
- Ability to mentor and support others, including staff and fellow Board members
- Develop and steward Board and governance policies and structures
- Attend and support CAFKA events
- Represent CAFKA in the community and at events



## IMPORTANT NOTES

Board membership is voluntary. Board members may not receive financial compensation or other benefit. CAFKA accepts applications for membership to its Board of Directors on an ongoing basis. This is a volunteer position holding a three-year term commitment. Applicants must be a minimum of 18 years of age.

## TO APPLY

Please send a confidential statement of interest along with your CV to [cafka@cafka.org](mailto:cafka@cafka.org)  
Or via regular mail: CAFKA - Studio #7, Globe Studios, 141 Whitney Place, Kitchener, ON N2G 2X8 CANADA For questions please call (519) 744-5123 or email [cafka@cafka.org](mailto:cafka@cafka.org)

Applications are accepted year round, with directors typically added once per year.



\*descriptions for many of these sections were gleaned directly from the well written Toronto Biennial of Art call for board nominations